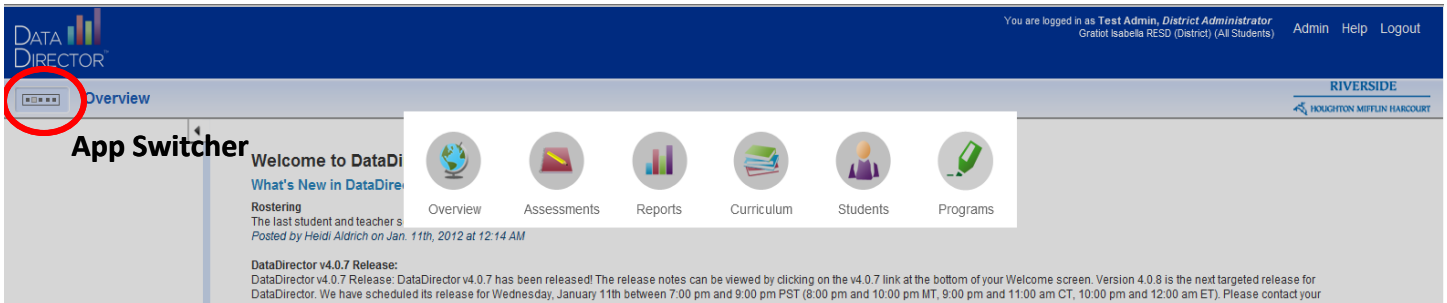


# Navigating in DataDirector 4.0

To navigate in DataDirector 4.0 click on the App Switcher then choose the application you would like to work within. Reminder: Avoid using the back button when working in DataDirector.

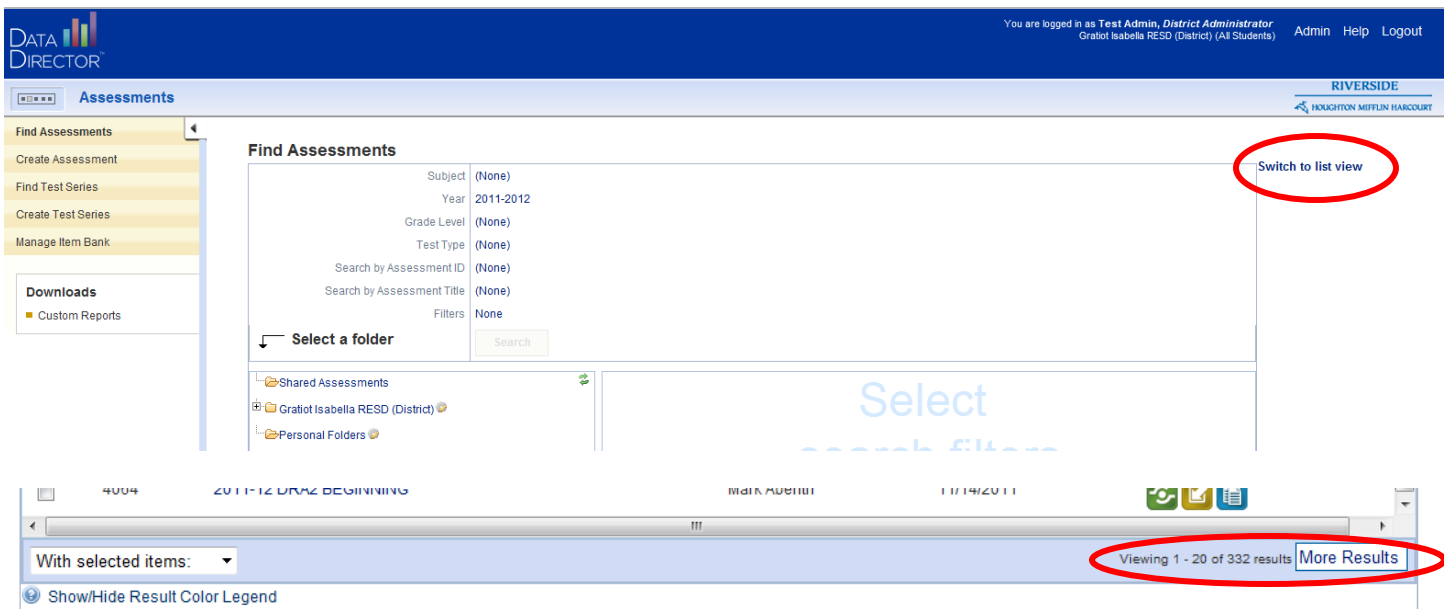


You can also utilize the static navigation menu at the bottom of page.

## Assessment





To create or locate an assessment choose the Assessment app within the App Switcher.

Filter appropriately and click on Switch to list view and click the Search button. The search page will show 20 Assessments at a time. To view more assessments click on More Results at the bottom of the page.



## Icons

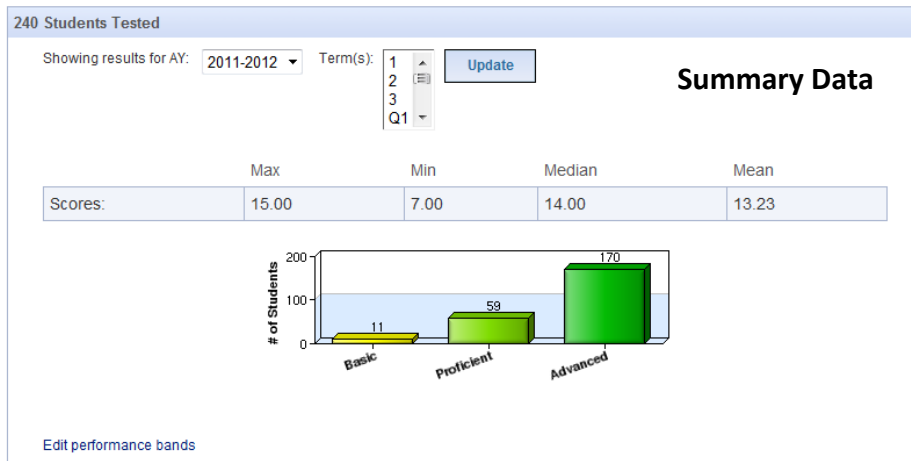
Share:  Hide:  Duplicate:  Delete: 

ID	Title	Author	Date	Actions
4786	ACT Exam A Passage 4 - Natural Science Natural Science ACT Passage - 10 Item Test	Test Admin	01/09/2012	   

## Assessment Overview

The Assessment Overview contains all data related to the assessment including your Assessment Options, Reports related to the assessment, Data Management, Grading Summaries and Statistical Analysis, and downloadable materials (i.e. Answer Documents, Test Booklets, as well as any document you may want to include in reference to the exam.

## Reports



Reports related to this assessment

		District Assessment Report
		District Assessment Report - Summarized
		District Assessment Report - By School
		School Assessment Report
		Classroom Assessment Report
		Classroom Assessment Report (Response Matrix)
		Classroom Performance Summary Report
		Classroom Standards Performance Report
		Student Assessment Report (Complete)*
		Student Assessment Report (Abbreviated)*
		Student Assessment Responses*

## Grading /Statistics

Assessment Options [View Summary Assessment](#) **Previously: Assessment Shell**

This assessment contains 9 sections.  
 This assessment is linked to 15 questions.  
 This assessment is linked to 7 standards.  
 This assessment is linked to 17 reporting clusters.  
 This assessment has 1 version.  
 Answer key exists.  
 This assessment is shared.

**Online Assessment has not been configured** **Configure Online Assessment**

Data Management There are 3 stranded records.

Ignore period data?  Yes  No  
 What is this?

**Data Entry - Multiple** **Click here to manually enter student data**

Upload Student Response Data  
 Clear Student Responses  
 Manage Student Responses

Grading Summaries and Statistical Analysis

	Data Entry Status Report
	Test Statistics
	Respondent Statistics
	Frequency Distribution
	Item Statistics
	Item Analysis
	All Statistics Reports (Excel download)

Downloadable Assessment Materials

Answer Sheet

Enable Legacy Scanning

With Student Names Without Names (Generic)

**Print Answer Documents, Test Booklets or other References**

**Questions? Please contact the GIRESD Instruction Department**

Heidi Aldrich

[haldrich@giresd.net](mailto:haldrich@giresd.net)

Kathy Stewart

[kstewart@giresd.net](mailto:kstewart@giresd.net)

Brad Thornburgh

[bthornburgh@giresd.net](mailto:bthornburgh@giresd.net)