

Student Profile Report

The Student Profile allows instant access to the students digital Cumulative Record for any student you can assess. This profile is great for parent-teacher-student conferences or any time longitudinal information on a student is needed.

You can access the student profile from any student list or report by clicking on the students name.

The student's profile pops up in a separate window. The profile can be printed or downloaded as a PDF file.



TIPS:

- You may add more data to the report by checking the boxes next to the roster year.
- Access the Student Profile in the pre-built reports list to create a set of student profiles for an entire class.
- Isolate one section on the Student Profile, Expand all years of a cluster of data by clicking the year check boxes

Student Profile Report

- Select the **Roster Options** - the options you choose will determine the path of filter options you will have to choose from. These choices determine what group of teachers/students to include in the report and the path you will take to build the report.

Note: There is a 50 student maximum on this report. If you select a roster, report, or program containing more than 50 students, you will be prompted to select the students to include on the report from a list.

- Select Roster Manually:** Allows you to manually select the roster of students and/or teachers to include on the report.
- Path: Site>Student Population/Roster Year>Teacher
- From Report:** Allows you to select a group of students contained in a report--this includes custom reports that you created or have been shared with you.
- From Program :** Allows you to select a group of students that are affiliated with a program.

- Click **Submit**

- Choose the data you would like to see on the student pages by selecting the available **Data Sets** and **Filters**

-Click the  to remove any unwanted information from the report.

Modify Report Options

Choose the data that you would like to see on your student pages from the list below.

Selected Data Sets

Data Sets: These are the Data Sets that you have chosen.

State Clusters 6 item(s). 2006-2007 CST Science - Clusters  2006-2007 CST World History - Clusters  2006-2007 CST End of Course Science - Clusters  2006-2007 CST English Language Arts - Clusters  2006-2007 CST History-Social Science - Clusters  2006-2007 CST Math - Clusters 	Overview 6 item(s). California Standardized Test  California English Language Development Test  California High School Exit Exam  California Modified Assessment  California Alternate Performance Assessment  Standards Based Tests in Spanish 	Schedules 1 item(s). 2007-2008 Schedules 
Transcripts 1 item(s). 2007-2008 Transcripts 		

Filters

Step 1: Use the Filters to narrow your Data Set options.

- Type
- ☒ Show All
 - ☐ Assessments
 - ☐ Overview
 - ☐ State Clusters
 - ☐ Demographics
 - ☐ Report Cards
 - ☐ Transcripts


Data Set

Step 2: Select a Data Set.

- Assessments** 250 item(s) found.
- ☐ zdklgj sklawej 
 - ☐ 

- Click **Create Report**

You may receive a status message informing you that the report is being generated. Click the link in the status message to download the report.

 You may continue to use DataDirector and you will be notified when processing is complete.

Thank you for your patience as your report is being generated.

- Click [here](#) to view status of and download your report.

The report is available in PDF format when completed. Click the PDF icon in the status list to view your report.

Student Profile Report

 Download to PDF

Report	Status
 Student Profile Report 01/10/12 2:27 pm (9 students)	Finished

Report Example



Questions? Contact Heidi Aldrich at haldrich@giresd.net